



**FEES SCHEDULE**

**NEW STUDENTS** *(one-time fees, non-refundable)*

<b>APPLICATION FEE</b> .....	\$100 per student
<b>ENROLLMENT FEE</b> .....	\$250 per student

**RETURNING STUDENTS** *(annual fee, non-refundable)*

<b>RE-ENROLLMENT FEE</b> <i>(per student)</i>	
- Priority Enrollment .....	\$150 November 9 - 20
- Open Enrollment .....	\$200 11/30-12/18, 1/4/21-2/28/21
- Late Enrollment .....	\$250 Beginning March 1, 2021

**ALL STUDENTS**

<b>EARLY STAY</b> .....	7:15 until 7:45 p.m. \$5/day
<b>LATE STAY</b> .....	3:15 until 5:30 p.m. \$10/hr

**SHANNON FOREST CAMPUS TUITION SCHEDULE**

<b>K3 Half Day (8:10 a.m. - 12:30 p.m.)</b>	<b>Monthly / Annual</b>
2 - Day (Tuesday, Thursday) .....	\$250/\$2,500
3 - Day (Monday, Wednesday, Friday) .....	\$330/\$3,300
5 - Day (Monday - Friday) .....	\$490/\$4,900

<b>K3 Full Day (8:10 a.m. - 3:00 p.m.)</b>	<b>Monthly / Annual</b>
2 - Day (Tuesday, Thursday) .....	\$350/\$3,500
3 - Day (Monday, Wednesday, Friday) .....	\$480/\$4,800
5 - Day (Monday - Friday) .....	\$670/\$6,700

<b>K4 Half Day (8:10 a.m. - 12:30 p.m.)</b>	<b>Monthly / Annual</b>
5 - Day (Monday - Friday) .....	\$490/\$4,900

<b>K4 Full Day (8:10 a.m. - 3:00 p.m.)</b>	<b>Monthly / Annual</b>
3 - Day (Monday, Wednesday, Friday) .....	\$520/\$5,200
5 - Day (Monday - Friday) .....	\$700/\$7,000

**\*Monthly payment amount is based on 10 tuition payments (August through May) each year**

**PRESCHOOL POLICIES**

- K3 students will have a fixed day schedule on either Tuesdays/Thursdays, Mondays/Wednesdays/Fridays, or all five days.
- Students in K3 who are enrolled in half days cannot mix their schedules to include both half and full days.
- Full day K4 students will have a fixed day schedule on either Mondays/Wednesdays/Fridays, or all five days.
- Full day students may utilize Late Stay, available until 5:30 p.m. Pre-registration is not required, unless specified.

**PAYMENT PLANS**

**PLAN A | ANNUAL PAYMENT**  
Pay in full by June 16, 2021 for a 4% discount

**PLAN B | SEMESTER PAYMENTS**  
Due July 16, 2021 and January 16, 2022

**PLAN C | MONTHLY PAYMENT**  
10 Monthly Payments beginning on August 5, 2021

*All tuition payments plans require enrollment with Facts Tuition Management.*

*\* Families are responsible for any service fees (NSF, Returned Payment, Late Fee, Credit Card Convenience Fee, etc) charged by Facts.*

## DISCOUNTS

### MULTI-STUDENT DISCOUNTS

- Two (2) enrolled students | 4% discount on the second child's tuition
- Three (3) or more enrolled students | 7% discount on the third child's tuition
- Four (4) or more enrolled students | 9% discount on the fourth child's tuition
- Five (5) or more enrolled students | 5th student free; all other students regular tuition

### ALUMNI DISCOUNT

All high school graduates of The Academy at Shannon Forest receive a 10% discount on tuition.

### ANNUAL DISCOUNT

An annual discount is available under Plan A. Pay before June 16, 2021 to receive the 4% discount.

### PASTOR DISCOUNT

Full-time pastors of any local, Evangelical, Christian church receive a 5% discount on tuition.

### Member of First Presbyterian Church (Student's Parent/Legal Guardian)

Members of First Presbyterian Church receive a 5% discount on tuition.

### FAMILY REFERRAL DISCOUNT

All families who refer a family that enrolls a full-time student (defined as a student that attends five full school days per week) in First Presbyterian Academy receive a \$500 discount on their tuition per family enrolled. Discount will be applied after a full semester of attendance of the new student.

*\*Discounts are applicable towards tuition payments only and may not be applied towards additional programs.*

*\*Discounts may not be combined to exceed 40% per student.*

## FINANCIAL POLICIES

- The New Student Application Fee is due upon submission of the New Student Application.
- The New Student Enrollment Fee is due upon acceptance, submission of the New Student Enrollment packet, and prior to beginning classes.
- The Annual Re-Enrollment fee is due upon submission of the Re-Enrollment packet and prior to enrollment in future classes.
- Annual payments and/or annual memberships refer to the annual schedule and calendar of the First Presbyterian Academy academic year running July – June.
- Enrollment and Re-Enrollment forms must include the SSN of the party responsible for payments.
- There will be no refunds made for temporary absences.
- Additional programs, extra-curricular options, academic electives and enrichment activities may incur additional costs.
- Credit card payments made in the Business Office or over the phone will incur a fee equal to 3% of the amount charged
- **All fees, including application and enrollment/re-enrollment fees, are non-refundable.** Exceptions may be made for the enrollment/re-enrollment fee when an application for financial aid is denied or the family does not accept the financial aid package offered to them.

## LATE PAYMENT POLICIES

- Due dates for all tuition and fees are firm and students will not be assigned classes until enrollment/re-enrollment fees are paid and a tuition payment plan has been established in Facts.
- Failure to meet established tuition payment deadlines will result in a late charge of \$35. Past due payments for incidental charges will result in a \$10 late charge.
- There will be a charge of \$35 for all returned checks and returned Facts drafts.
- Tuition and/or fees that are 30 days past due will necessitate a Letter of Notification and may require immediate withdrawal of the student(s) until the account is made current. All report cards, transcripts and school records will be held until the account is current. Additionally, no student will be permitted to participate in semester exams or graduation exercises and may not be allowed to participate in any school functions, including Athletics. Once an account is 60 days past due it will be turned over to collections.
- Continued failure to meet payment obligations and/or agreements in a timely manner will result in action by the School Board which may result in the refusal of continued enrollment and/or re-registration for subsequent semesters whether or not the obligation is paid.