

Head of School

First Presbyterian Academy in Greenville, SC is seeking to hire a Head of School.

About us:

The Academy is an independent school serving families who seek a strong education for their children, based on a Christian-world view. The school was established seventy (70) years ago and is currently comprised of two campuses with 90+ faculty/staff and 600 students. The main campus, which is on Garlington Road began operations in 1968; and houses the administrative offices and grades K-3 through 12th. Our second campus, The Academy Downtown, offers grades K-2 through 1st.

Responsibilities of Position:

The Head of School is responsible to the Board of Trustees for the effective functioning of the school, both educational and operational. The Board of Trustees functions as a policy board and oversees the performance of the Head of School. The responsibilities of the position include:

- Developing a rigorous academic environment
- Nurturing the Christian worldview at The Academy
- Overall administrative control of The Academy
- Oversight of the key administrators of each school within The Academy
- Faculty and staff development
- Accreditation
- Oversight of the Director of Operations for the functions below:
 - Human Resources - staffing and compensation
 - Financial performance and controls; budgeting
 - Development and fund-raising programs
 - Facilities management

Qualifications:

- At least ten years experience as a Head of School or Administrator in education
- Master's Degree in education related major
- Strong Christian faith, based on reformed biblical principles

Benefits:

- Health, dental, and vision insurance
- Short-Term and Long-Term Disability insurance
- 401k retirement savings plan
- Paid Time Off
- Tuition discount, if appropriate

If interested, please submit your resume to Jordan Bryson at jbryson@firstpresacademy.com