



FEES SCHEDULE

NEW STUDENTS (*one-time fees, non-refundable*)

APPLICATION FEE \$150
..... +\$100 for each additional **preschool** student

ENROLLMENT FEE \$300 for one student
..... +\$250 for each additional **preschool** student

RETURNING STUDENTS (*annual fee, non-refundable*)

RE-ENROLLMENT FEE (*per student*)

- Priority Enrollment \$200 January 9 - 31
- Open Enrollment \$250 February 1 - 28
- Late Enrollment \$300 Beginning March 1

LATE STAY (*available until 5:30 pm*)
Not applicable to Downtown Campus \$8/hr

DOWNTOWN TUITION SCHEDULE

K2 & K3 (9:00-2:15)	Monthly / Annual	K4 (9:00-2:15)	Monthly / Annual
2 - Day (Tuesday, Thursday)	\$291 / \$3,201	3 - Day (Monday, Wednesday, Friday)	\$430 / \$4,730
3 - Day (Monday, Wednesday, Friday)	\$394 / \$4,334	4 - Day (Monday - Thursday)	\$533 / \$5,863
5 - Day (Monday - Friday)	\$569 / \$6,259	5 - Day (Monday - Friday)	\$585 / \$6,435
K5 (8:00 -2:15)	Monthly / Annual	K6 (8:00 -2:15 • Transitional 1st Grade)	Monthly / Annual
Monday-Friday.....	\$727 / \$7,997	Monday-Friday.....	\$727 / \$7,997

SHANNON FOREST TUITION SCHEDULE & NEW POLICIES

K3 - Half Day (8:10-12:30)	Monthly / Annual	K3 - Full Day (8:10-3:00)	Monthly / Annual
2 - Day 3 - Day 5 - Day	\$204 / \$2,244 \$276 / \$3,036 \$398 / \$4,378	2 - Day 3 - Day 5 - Day	\$291 / \$3,201 \$394 / \$4,344 \$569 / \$6,259
K4 - Half Day (8:10-12:30)	Monthly / Annual	K4 - Full Day (8:10-3:00)	Monthly / Annual
3 - Day 5 - Day	\$302 / \$3,322 \$410 / \$4,510	3 - Day 5 - Day	\$430 / \$4,730 \$585 / \$6,435

- **New Fees**
 - The addition of an Enrollment Fee for new students will cover school supplies for the year (to be purchased by the classroom teacher), as well as a monogrammed and color coded bag for use in place of a backpack.
 - The increase in Re-enrollment Fees for returning students will cover school supplies for the year (to be purchased by the classroom teacher), as well as a monogrammed and color coded bag for use in place of a backpack.
- **Tuition payment plans will now mirror those available to KT- 12th Grade families, and include an annual option (with a 4% discount), two semester payments, and 11 monthly payments.**
- **Discounts have been extended into Preschool (i.e. multi-child, alumni, family referral, etc.).**
- **New Day Options**
 - K3 students will have a fixed day schedule on either Tuesdays/Thursdays, Mondays/Wednesdays/Fridays, or all five days. Half and full day options remain.
 - K4 students will have a fixed day schedule on either Mondays/Wednesdays/Fridays, or all five days. Half and full day options remain.
- *Students in both grade levels who are enrolled in half days may no longer mix their schedules to include both half and full days.*
 - Full day students may utilize Late Stay at a rate of \$8 per hour, available until 5:30 pm. (*Not applicable to Downtown Campus*)
Pre-registration is not required unless specified under the FlexTime schedule on the school's website.

PAYMENT PLAN

PLAN A | ANNUAL PAYMENT

Pay in Full by June 10, 2019
for 4% discount

PLAN B | SEMESTER PAYMENTS

Due July 15, 2019 and
January 15, 2020

PLAN C | MONTHLY PAYMENT

11 Monthly Installments Beginning
July 5, 2019

**All tuition payment plans require enrollment with the FACTS Tuition Management Services company.
Families are responsible for account enrollment fees and service fees charged by FACTS.

DISCOUNTS

MULTI-STUDENT DISCOUNTS

- Two (2) enrolled students | 4% discount on the second child's tuition
- Three (3) or more enrolled students | 7% discount on the third child's tuition
- Four (4) or more enrolled students | 9% discount on the fourth child's tuition
- Five (5) or more enrolled students | 5th student free; all other students regular tuition

ALUMNI DISCOUNT

All high school graduates of The Academy at Shannon Forest (ASF) receive a 10% discount on tuition and do not pay the application fee when applying for admission for their child(ren).

ANNUAL DISCOUNT

An annual discount is available under Plan A. Pay before June 10 for the 4% discount. *Failure to meet payment deadlines will result in a loss of this discount.*

PASTOR DISCOUNT

Full-time pastors of any local, Evangelical, Christian church receive a 5% discount on tuition.

Member of First Presbyterian Church (Student's Parent/Legal Guardian)

Members of First Presbyterian Church receive a 5% discount on tuition.

FAMILY REFERRAL DISCOUNT

All families who refer a family that enrolls a full-time student in The Academy at Shannon Forest receive a \$500 discount on their tuition per family enrolled. Discount will be applied after a full semester of attendance of the new student.

**Discounts are applicable towards tuition payments only and may not be applied towards additional programs.*

**Discounts may not be combined to exceed 40% per student.*

**Financial aid does not apply to students enrolled in Preschool.*

FINANCIAL POLICIES

- The New Student Application Fee is due upon submission of the New Student Application.
- The New Student Enrollment Fee is due upon acceptance within ten (10) business days and prior to beginning classes.
- The Annual Re-Enrollment fee is due upon submission of the Re-Enrollment Application and prior to enrollment in future classes.
- Annual payments and/or annual memberships refer to the annual schedule and calendar of the ASF academic year running June – May.
- Tuition and Re-Enrollment forms must contain the SSN of the applicant student(s) and the party responsible for payments. No class registration requests will be processed until such information has been provided.
- There will be no refunds made for temporary absences.
- All fees are non-refundable. Exceptions may be made in situations regarding financial aid denial and/or refusal only.
- Additional programs, extra-curricular options, academic electives and enrichment activities may incur additional costs.
- Credit card payments made in the Business Office or over the phone will incur a fee equal to 3% of the amount charged.

LATE PAYMENT POLICIES

- Due dates for all tuition and fees are firm and students will not be assigned classes until all applicable fees are paid and a payment has been agreed upon with the Office of Business Administration.
- Failure to meet established payment deadlines will result in a late charge of \$35 and the forfeiture of any Plan discount.
- There will be a late charge of \$35 for all returned checks, NSF drafts and past due payments for incidental charges.
- Tuition payments are due in advance. Tuition and/or fees that are 30 days past due will necessitate a Letter of Notification and may require immediate withdrawal of the student(s) until the account is made current. All report cards, transcripts and school records will be held until the account is current. Additionally, no student will be permitted to participate in semester exams or graduation exercises and may not be allowed to participate in any school functions, including Athletics. Once an account is 60 days past due it will be turned over to collections.
- Continued failure to meet payment obligations and/or agreements in a timely manner will result in action by the School Board which may result in the refusal of continued enrollment and/or re-registration for subsequent semesters whether or not the obligation is paid.