



APPLICATION FOR EMPLOYMENT

First Presbyterian Academy, Inc.

**829 Garlington Road
Greenville, SC 29615
Telephone (864) 678-5107
Fax (864) 281-9372**

Official Use	Check appropriate circle(s): <input type="radio"/> Preschool <input type="radio"/> Elementary <input type="radio"/> Secondary <input type="radio"/> Interviewed On-site <input type="radio"/> Transcripts <input type="radio"/> References <input type="radio"/> Will consider part-time <input type="radio"/> Certified <input type="radio"/> Will substitute <input type="radio"/> Board Interview <input type="radio"/> File _____
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CHECK THE APPROPRIATE CIRCLE: <input type="radio"/> New Application <input type="radio"/> Former FPA Employee <input type="radio"/> Current Employee (substitute, staff, etc.)
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PLEASE PRINT

Personal	Last Name: _____ First Name: _____ Middle Name: _____ Maiden Name: _____ _____ Present Address (until _____) _____ Permanent Address _____	_____ Date of Application _____ Telephone Number: Present (____) _____ Permanent (____) _____ Work (____) _____ Email: _____ Are you a US Citizen? _____ Yes _____ No If not are you eligible to work in the US? _____ Yes _____ No Date you are available to begin work:
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Certification	Do you possess a valid out-of-state certificate? ____ Yes ____ No Certification Areas: _____ Do you possess an ACSI certificate? ____ Yes ____ No Do you possess a valid SC Certificate? ____ Yes ____ No Application submitted to State Department? ____ Yes ____ No Will submit upon graduation? ____ Yes Statement of eligibility received? ____ Yes ____ No Number: _____ Date of Issue: _____ Expiration Date: _____ Certification Areas: _____ National Teachers Examination Data: Professional Knowledge Score _____ Specialty Area Score _____ If no score available, list exam date: _____ SC Area Exam (if NTE not Applicable) _____
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Position	Indicate position(s) desired for which you are endorsed and/or able to teach. ____ Early Childhood (K3-K5) ____ Elementary (1-3) ____ Elementary (4-6) ____ Grades 7-8 ____ Grades 9-12 ____ Special Education ____ Guidance ____ Administrative ____ Substitute (Position: _____) ____ Support Staff If elementary certified, list area of concentration: _____ For Grades 9-12, list subject area(s) and/or grade level applying for in order of preference. 1. _____ 2. _____ 3. _____ Subject area(s) in which you have a major or minor, but do not have certification. 1. _____ 2. _____ 3. _____
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First Presbyterian Academy, Inc. does not discriminate on the basis of age, race, color, handicap, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities or access to its facilities.

General	Have you ever been refused an annual, continuing, teaching contract or been released/terminated? ____ Yes ____ No If yes, please explain: _____
	Have you ever had a teaching certificate suspended? ____ Yes ____ No If yes, please explain: _____
	Have you ever been convicted or investigated of anything other than a minor traffic offense by civil authorities? ____ Yes ____ No If yes, please explain: _____

Personal Statement	Please indicate how you have come to have a personal relationship with Jesus Christ: _____ _____ _____ _____
	Name of Church you attend: _____ Denomination: _____
	List Church activities in which you are or have been involved: _____ _____ _____
	Please write your Philosophy of Christian education : _____ _____ _____ _____ _____
	Why do you desire to teach at The Academy At Shannon Forest? _____ _____ _____

Statement of Faith	1. The Bible is the Word of God, divinely inspired as originally given, inerrant, the only infallible rule of faith and practice.
	2. God is Triune – one eternal God existing in three separate and distinct persons: Father, Son, and Holy Spirit.
	3. Christ is God manifested in the flesh, born of a virgin, lived a sinless life, suffered and died on the cross as atonement for our sins. He arose bodily from the dead, ascended into heaven, now sits at the right hand of God as our mediator and is one day coming again visibly in power and glory to earth as revealed in the Bible.
	4. Man was created in God’s image and being descended from Adam by ordinary generation, inherited a sinful nature and is totally unable to save himself from the natural consequences of his sin both original and actual.
	5. Regeneration by the Holy Spirit is absolutely essential to Christian faith and life. By God’s grace only and through faith in the accomplished work of Christ on the cross alone are we saved from eternal death.

Mission/Vision	Vision: The school IGNITES a passion for excellence in learning and INFUSES God's Word as a lens for learning, so our students may grow to IMPACT the world for Jesus Christ.
	Mission: We are a Christian community dedicated to providing a premier college preparatory education, grounded in a Biblical world view, which develops character in students from varied backgrounds for a lifetime of learning and service.

EXPERIENCE RECORD	Resume cannot be substituted for completed application.
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STUDENT TEACHING EXPERIENCE – WITHIN THE LAST 2 YEARS (List chronologically and include internships.)

Name of School	School Division City/County	State	Grade Level and/or Subject	Dates

TEACHING EXPERIENCE – LIST CHRONOLOGICALLY ALL TEACHING EXPERIENCE BEGINNING WITH MOST RECENT (Substitute teaching exceeding 9 continuous weeks may be included.)

Name of School	School Division City/County	State	SPECIFY: Positions Held Grades/Subjects Taught	Dates		Time		Reasons for Leaving
				From	To	Full	Part	

Total Years of Full Time South Carolina Experience: _____

Current Supervisor: _____ Total Years of All Full Time Experience: _____

MOST RECENT WORK EXPERIENCE OTHER THAN TEACHING (List chronologically.)

1	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor
2	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor
3	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor

OTHER INFORMATION

Have you ever taught English, as a second language, to foreign speaking students? ____ Yes ____ No

What foreign languages do you read, speak, or write? _____

EXTRACURRICULAR ACTIVITIES		Check activities you are willing to coordinate/sponsor and give years of experience.			
Extracurricular Activity	Years Experience	Extracurricular Activity	Years Experience	Extracurricular Activity	Years Experience
1. ___ Yearbook	_____	8. ___ Baseball	_____	15. ___ Soccer	_____
2. ___ Newspaper	_____	9. ___ Basketball	_____	16. ___ Athletic Manager	_____
3. ___ Student Government	_____	10. ___ Track	_____	17. ___ Athletic Trainer	_____
4. ___ Drama	_____	11. ___ Cross-Country	_____	18. ___ Cheerleader	_____
5. ___ Bible Study	_____	12. ___ Golf	_____	19. ___ Computer	_____
6. ___ Debate	_____	13. ___ Tennis	_____	20. ___ Science	_____
7. ___ Service Projects	_____	14. ___ Volleyball	_____	21. ___ Clubs/Other	_____

List Chronologically

Educational Background	Type of School	Name and Location of school	Dates attended From To	Major Area Of Study	Degree Obtained	Date of Degree	GPA
	High or Preparatory						
	College(s)						
	Other – Special Schools, Education And Training						
List Extracurricular Activities in College.							
List any licenses, certificates, publications or professional achievements that would assist in assessing your candidacy.							

References	<p>It is the applicant’s responsibility to have the following information provided to FPA in order to be considered for employment:</p> <p>A. Transcripts</p> <p>B. List below three work related reference sources. One reference must include current employer if employed, or last employed if not currently employed.</p> <p>C. Applicants with educational work experience must provide recommendations from principals and/or superintendents from all contracted educational work experiences within the past three years. If experience was not within the past three years, provide references from last contracted experience. Please list references below.</p> <p>D. Applicants who are beginning teachers registered with a college placement office must include references from their student teaching supervisor(s) and co-operating teacher(s) in the placement file or by listing names below.</p>			
	Name of Reference	Position/Relationship	Mailing Address	Phone number
	1.			
	2.			
	3.			

Signature	<p>My signature below indicates my agreement with the school’s Mission and Statement of Faith. It also indicates that I have completed this application for employment accurately and truthfully. I understand that misrepresentation of factual information is cause for dismissal should I be employed by FPA.</p> <p>By my signature, I authorize FPA to ask for and obtain from each former employer or present employer, person, firm, or corporation given as reference any and all information sought in connection with this application. I also authorize any former employer, person, firm, or corporation from whom such information is requested to supply FPA with information concerning me, my work habits, character, skill, and actions in any transaction. I indemnify FPA from any liability which may result from investigation. I also understand the school may request a criminal records check.</p>
	<p>First Presbyterian Academy, Inc, complies with Section 59-26-40 of the South Carolina Code of Laws, which states: Prior to the initial employment of a teacher, the school may request a criminal record history from the South Carolina Law Enforcement Division for past convictions of any crime listed in Chapter 3 of Title 16, Offenses Against the Person, any crime listed in Chapter 15 of Title 16, Offenses Against Morality and Decency, and for the crime of contributing to the delinquency of a minor, contained in Section 16-17-490.</p>
	<p>I understand that my application will be considered active for twelve months following the date received.</p>
	<p>Signature: _____ Date: _____</p>