



TUITION SCHEDULE

PRESCHOOL			Full Day	Half Day	ENROLLMENT FEE Due upon submission of the enrollment packet
K3	2 days		\$4,090	\$2,945	\$270
	3 days		\$5,570	\$3,875	\$270
	5 days		\$7,920	\$5,675	\$270
K4	2 days (DT Only)		\$4,250		\$270
	3 days		\$6,115		\$270
	5 days		\$8,190		\$270
Pre-K5 (DT Campus Only)	5 days		\$9,995		\$270

LOWER SCHOOL			
Kindergarten (K5)		\$9,995	\$370
Grades 1 - 5 (SF Campus Only)		\$11,240	\$370

UPPER SCHOOL			
Grades 6 - 8 (SF Campus Only)		\$12,790	\$570
Grades 9 - 12 (SF Campus Only)		\$14,690	\$570

New Student Application Fee – due with application submission, one-time fee of \$175
International Students – Please contact Jynne Stowe at jstowe@firstpresacademy.com for details.

PRESCHOOL POLICIES

Students attending our preschool programs will have a fixed day schedule.

- Two days per week students will attend on Tuesday and Thursday.
- Three days per week students will attend on Monday, Wednesday, and Friday.
- All other students will attend all five days Monday through Friday.

PAYMENT PLANS

- ANNUAL PAYMENT**
Pay in Full by June 12, 2025 for 4% discount
- SEMESTER PAYMENTS**
Due July 10, 2025 and January 8, 2026
- MONTHLY PAYMENTS**
10 payments beginning August 5, 2025

**All tuition payment plans require enrollment with FACTS Tuition Management.
 *Credit card payments made in the Business Office or over the phone will incur a fee equal to 3% of the amount charged.
 Changes to payment draft dates require written notice to the Business Office five business days prior to the draft date.

DISCOUNTS

MULTI-STUDENT DISCOUNTS

- Two (2) enrolled students | 4% discount on the second child's tuition
- Three (3) enrolled students | 7% discount on the third child's tuition
- Four (4) enrolled students | 9% discount on the fourth child's tuition
- Five (5) enrolled students | 5th student free; all other students at regular tuition rates

ALUMNI DISCOUNT

All high school graduates of First Presbyterian Academy receive a 10% discount on tuition.

ANNUAL DISCOUNT

Pay in full by June 12, 2025 to receive a 4% discount on tuition.

PASTOR DISCOUNT

Full-Time pastors of a local, Evangelical, Christian church receive a 5% discount on tuition. Evidence of operations may be requested at any time.

Member of First Presbyterian Church (Student's Parent/Legal Guardian)

Members of First Presbyterian Church receive a 5% discount on tuition.

FAMILY REFERRAL DISCOUNT

All families who refer a family that enrolls a full-time student (defined as a student that attends five full school days per week) in FPA receive a \$500 discount on their tuition per family enrolled. Discount will be applied after a full semester of attendance of the new student.

**Discounts are applicable towards tuition payments only and may not be applied towards additional programs or fees.*

**Discounts may not be combined to exceed 40% per student.*

TUITION ASSISTANCE

We desire to make Christian education available to all families who passionately desire for their children to learn and know Christ at First Presbyterian Academy. Accordingly, our School Board has budgeted tuition assistance for families based upon financial need. In order to provide families with complete confidentiality and objectivity, our school utilizes the services of FACTS Grant & Aid Assessment, a service of FACTS Management Company, Inc. The amount of money designated by the School Board is limited. Financial Aid is awarded on an annual basis only; families must reapply annually and should not assume that the same amount will be awarded each year.

APPLYING FOR FINANCIAL AID

- Students must first be enrolled for the academic year in which they need financial aid and all applicable fees paid.
- Applications are available on www.factstuitionaid.com beginning on February 1, 2025. See our Financial Aid web page for details.
- All tuition and fee accounts must be current.
- **Financial aid is not available to students enrolled in Preschool.**

FINANCIAL POLICIES

APPLICATION & ENROLLMENT FEES

- The New Student Application Fee is due upon submission of the New Student Application.
- The Annual Student Enrollment Fee is due upon submission of the Enrollment packet, and prior to beginning classes.
- **All fees, including application and enrollment fees, are non-refundable.** Exceptions may be made for the enrollment fee when an application for financial aid is denied or the family does not accept the financial aid package offered to them.

LATE PAYMENT POLICIES

- Due dates for all tuition and fees are firm and students will not be assigned classes until enrollment fees are paid and a tuition payment plan has been established in FACTS.
- Failure to meet established tuition payment deadlines will result in a late charge of \$35. Past due payments for incidental charges will result in a \$10 late charge.
- There will be a charge of \$35 for all returned checks and returned FACTS drafts.
- Families are responsible for any service fees (NSF, Returned Payment, Late Fee, Credit Card Convenience Fee, etc.) charged by FACTS.
- All report cards, transcripts and school records will be held until the account is made current. Additionally, no student will be permitted to participate in semester exams or graduation exercises and may not be allowed to participate in any school functions, including Athletics.
- Continued failure to meet payment obligations and/or agreements in a timely manner will result in action by the School Board which may result in the refusal of continued enrollment and/or for subsequent semesters whether or not the obligation is paid.

REFUNDS / WITHDRAWAL POLICY

It may become necessary for a student to withdraw from the school during the academic year. Should a parent/legal guardian choose to withdraw a student for any reason, the parent and/or legal guardian should request a meeting with their child's administrator. In terms of refunding any tuition amounts resulting from student withdrawal, regardless of whether that withdrawal is initiated by the parent(s)/guardian(s) or school personnel, the following policies apply:

GENERAL REFUND POLICY

1. If an enrolled student is withdrawn on or before July 15, no tuition is owed.
2. If an enrolled student is withdrawn on or after July 16, but prior to the student's first day of school, a \$500 withdrawal fee will be assessed.
3. If an enrolled student is withdrawn on or after the first day of school, and the family provides a written 30-day notice of withdrawal, tuition owed will be adjusted through the end of the calendar month in which the student is enrolled, beginning in August.
4. If an enrolled student is withdrawn on or after the first day of school and the family does not provide a written 30-day notice of withdrawal, tuition owed will include the calendar month in which the student is enrolled and the following calendar month (enrollment begins in August).

STUDENT WITHDRAWAL DUE TO EXTENUATING CIRCUMSTANCES

Rarely are exceptions granted to the General Refund Policy. When they are granted, however, they may only be granted by the Head of School. In such cases, he/she will limit exceptions due to the following extenuating circumstances:

1. Death or disability of at least one custodial parent.
2. Significant income change (defined as 50% or more reduction in the gross annual income of the primary income earner).
3. Physical household move of a minimum of thirty (30) miles from the current FPA campus.
4. FPA Administration has determined that the school can no longer meet the educational needs of the student.

**There will be no refunds made for temporary absences.*

**All financial obligations must be fulfilled before official records are released.*

ADDITIONAL PROGRAMS & FEES

This section to be updated later (estimated January 2025).