



## First Presbyterian Academy Greenville, SC

Job Title: <b>Excel Teacher</b>
Supervisor: Excel Director
Subordinate(s): None
Part/Full-Time: Part Time
FLSA Status: Exempt

### POSITION OVERVIEW:

Reporting to the Lower School Principal, the Excel Teacher plays a vital role in helping students with learning differences to thrive academically, socially, and emotionally within a Christ-centered environment.

### GENERAL CHARACTERISTICS FOR EMPLOYMENT AT FPA:

- A committed follower of Jesus Christ who loves children and desires to see them walk in the truth.
- Passionate about living out his/her calling through the Christian education of our children.
- Eager to serve in a Christian learning environment, modeling Christlikeness through his/her diligence, perseverance, resilience, patience, courage, and Christian discipleship.
- In agreement with the Statement of Faith and Personal Lifestyle Statement as found on the FPA website ([www.firstpresacademy.com](http://www.firstpresacademy.com)) page.
- Devoted to personal and professional excellence and is willing to pursue professional development opportunities that facilitate growth.
- A member in good standing at a local evangelical church.
- Committed to the goal of giving a good report with regards to the school and community and determined to live out the biblical principles of reconciliation spelled out in Matthew 18 when disagreement arises.

### QUALIFYING CHARACTERISTICS:

- Faithful in providing a Christian education marked by the biblical integration of faith and academic content.
- Dedicated to excellence in classroom instruction holding to high academic standards while meeting the various needs of individual students.
- Purposeful in providing a safe, inviting, interactive and well-managed classroom environment.
- Devoted to excellent communication and understands the importance of effective and professional communication with various constituents such as faculty/staff, administration, students, and parents.
- Committed to maintaining the appropriate degree of confidentiality and professionalism.
- Consistent in the use of technological resources to enhance the educational process.
- Supportive of the whole FPA community and works collaboratively in team-oriented environments with parents, students, fellow teachers, and administrators.

### ESSENTIAL DUTIES:

- Evaluate and assess the learning needs of students to determine appropriate supports and services.
- Develop and implement individualized accommodation plans to support student success.
- Provide targeted intervention and instruction to individuals and small groups.
- Collaborate closely with classroom teachers to support differentiated instruction and inclusive practices.
- Maintain consistent and effective communication with families regarding student progress and support strategies.

### EDUCATION AND EXPERIENCE REQUIREMENTS:

- Bachelor's degree in education or related field from an accredited college or university
- Specialized training in Orton-Gillingham, structured literacy, NILD, and/or FIE
- Maintain state and/or ACSI teaching credentials
- Previous experience in a Christian school and/or training in biblical integration is preferred, but not required
- Possesses excellent communication and organizational skills
- Ability to understand and use Google Workspace, Google Classroom, and other computer programs efficiently

**PHYSICAL REQUIREMENTS:**

- Must be able to meet physical requirements of the position for purposes of safety.
- Must be able to evacuate students over uneven terrain and in varying weather conditions during emergency situations.
- Must be able to lift 20 pounds at a time
- Ability to sit, bend, stand, as needed in interactions with students.
- Must be able to hear and communicate effectively in order to exchange information, respond to inquiries, and provide clear instructions in person, over the phone, and through other communication methods.
- Must be able to walk throughout the campus effectively and independently.
- Must be able to see and read English text to perform essential job functions.
- Must be able to sit or stand for extended periods.
- Must possess manual dexterity for using a computer and other office equipment.

Note: First Presbyterian Academy is a tobacco-free campus.

Revised 4/16/26