



First Presbyterian Academy

Application for Substitute Teaching

CHECK THE APPROPRIATE CIRCLE:

- ☐ New Application
- ☐ Application Renewal
- ☐ Former Employee

DATE OF APPLICATION:

Indicate the areas you are interested in subbing for:

- ☐ Preschool
3 - 4 year-olds
- ☐ Lower School
K5 - 5th Grade
- ☐ Upper School
6th - 12th Grade
- ☐ Office
- ☐ Lunchroom
- ☐ Late Stay

Please Print

Last Name : _____

First Name: _____

Middle Name: _____

Maiden Name: _____

Address: _____

Date you are able to begin work: _____

Contact Information:

Home: _____

Cell: _____

Email: _____

Are you a US Citizen?

_____ Yes _____ No

If not are you eligible to work in the US?

_____ Yes _____ No

Do you possess a valid out-of-state certificate? _____ Yes _____ No

Certification Areas: _____

Do you possess an ACSI certificate? _____ Yes _____ No

Do you possess a valid SC Certificate? _____ Yes _____ No

Education - List Chronologically

Type of School	Name and Location of school	Dates attended From To	Major Area Of Study	Degree Obtained	Date of Degree	GPA
High or Preparatory						
College(s)						
Other – Special Schools, Education And Training						

First Presbyterian Academy does not discriminate on the basis of age, race, color, handicap, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.

MOST RECENT WORK EXPERIENCE

1	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor
2	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor
3	Employer	City	State	Zip	Dates Employed: From...To
	Position	Reason for Change			Name of Supervisor

Statement of Faith

1. The Bible is the Word of God, divinely inspired as originally given, inerrant, the only infallible rule of faith and practice.
2. God is Triune – one eternal God existing in three separate and distinct persons: Father, Son, and Holy Spirit.
3. Christ is God manifested in the flesh, born of a virgin, lived a sinless life, suffered and died on the cross as atonement for our sins. He arose bodily from the dead, ascended into heaven, now sits at the right hand of God as our mediator and is one day coming again visibly in power and glory to earth as revealed in the Bible.
4. Man was created in God's image and being descended from Adam by ordinary generation, inherited a sinful nature and is totally unable to save himself from the natural consequences of his sin both original and actual.
5. Regeneration by the Holy Spirit is absolutely essential to Christian faith and life. By God's grace only and through faith in the accomplished work of Christ on the cross alone are we saved from eternal death.

Mission and Vision Statements:

Mission: *First Presbyterian Academy cultivates a Christ-centered school community where students are educated, disciplined, and equipped to pursue their calling.*

Vision: *We envision generations of graduates who flourish spiritually, academically, relationally, and vocationally, whose lives reflect the character of Christ, whose work honors God's purposes, and whose faith endures for eternity.*

My signature below indicates my agreement with the school's Mission and Statement of Faith. It also indicates that I have completed this application for employment accurately and truthfully. I understand that misrepresentation of factual information is cause for dismissal should I be employed by FPA.

By my signature, I authorize FPA to ask for and obtain from each former employer or present employer, person, firm, or corporation given as reference any and all information sought in connection with this application. I also authorize any former employer, person, firm, or corporation from whom such information is requested to supply FPA with information concerning me, my work habits, character, skill, and actions in any transaction. I indemnify FPA from any liability which may result from investigation. I also understand the school may request a criminal records check.

First Presbyterian Academy, Inc. complies with Section 59-26-40 of the South Carolina Code of Laws, which states: Prior to the initial employment of a teacher, the school may request a criminal record history from the South Carolina Law Enforcement Division for past convictions of any crime listed in Chapter 3 of Title 16, Offenses Against the Person, any crime listed in Chapter 15 of Title 16, Offenses Against Morality and Decency, and for the crime of contributing to the delinquency of a minor, contained in Section 16-17-490.

I understand that my application will be considered active for twelve months following the date received.

Signature: _____ Date: _____



FIRST PRESBYTERIAN ACADEMY, INC.

Substitute Teacher Information Sheet

Please fill out the information below. As a substitute aide or teacher, you are required to attend a training class and fill out additional forms for the Business Office.

Name: _____

Address: _____

Phone: Home - _____ Cell - _____

Email - _____

Availability:

Times:

- | | |
|------------------------------------|-------|
| ☐ Monday | _____ |
| ☐ Tuesday | _____ |
| ☐ Wednesday | _____ |
| ☐ Thursday | _____ |
| ☐ Friday | _____ |

- Grades:
- ☐ K3-K5
 - ☐ Late Stay - 2:30 p.m. - 4:30 p.m.
 - ☐ 1st - 5th Grade
 - ☐ Lower School Late Stay - 2:45 p.m. - 5:30 p.m.

- ☐ 6th - 12th Grade, Areas of interest
 - ☐ Math
 - ☐ Science
 - ☐ History
 - ☐ English
 - ☐ Computer
 - ☐ Foreign Language
 - ☐ Bible
 - ☐ Art
 - ☐ PE
 - ☐ Any

- ☐ Office
- ☐ Lunchroom

Your comments: _____

Please return to the Main School Office.

829 Garlington Rd., Greenville, SC 29615 | 864.678.5107 | www.firstpresacademy.com